

**Georgia State Board of Funeral Service Minutes**  
**April 15, 2008**

A meeting of The Georgia State Board of Funeral Service was held on April 15, 2008 at 237 Coliseum Drive, Macon, Georgia. Draper Watson, Chairman, called the meeting to order at 10:00 a.m.

A quorum was established with members present being: Draper Watson, Chairman; David Roach; Terry Daviston; Thelon Hamby; and Linda Ware.

Others present were as follows: Lisa Durden, Executive Director; Reagan Dean, Assistant Attorney General; JoAnn Lyde, Application Specialist; Laurie Elander, Board Secretary; and Hazel C. Farmer, Certified Court Reporter with Claude Joiner Reporting Service, Inc..

**Approval of Minutes:**

Mr. Daviston moved, Ms. Ware seconded, and the Board approved the minutes of the March 11, 2008 meeting.

A Public Hearing was held for the purpose of rendering decisions on licensed establishments that have unpaid inspection citations issued by the Board.

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to issue Final Decisions on each of the following cases:

- Smalley's Funeral Home, Vidalia: \$1,900.00 for two separate citations. \$700.00 cited on January 27, 2005 for failure to provide eight adult caskets in display room. The inventory was deficient by seven caskets. \$1,200.00 cited on November 30, 2007 for a total of five violations: Failure to provide clean and acceptable establishment, failure to provide instruments and tables sanitary and clean, failure to provide eight adult caskets in display room, failure to provide caskets that meet pricing information requirements, and failure to provide one operable hearse.
- Speer & Speer Funeral Home, McDonough: \$600.00 cited on August 30, 2005 for failure to provide eight adult caskets in display room. The inventory was deficient by six caskets.
- Dowdell Funeral Home, Cordele: \$1,000.00 for two separate citations. \$500.00 cited on August 29, 2005 and \$500.00 cited on April 20, 2006 due to the funeral home was not open for inspection.

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to reschedule the following appointments for the meeting being held in May:

Angel Heights Funeral Service, Hawkinsville.  
Bentley & Sons Funeral Home, Jeffersonville.

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Frank & Solomon Nixon Funeral Home of Tifton, GA paid the fine in full and cancelled the appointment.

**Executive Session:**

Mr. Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by OCGA §§ 43-1-2 (k) and 43-1-19 (h). Mr. Daviston seconded the motion. The motion was carried by Mr. Hamby, Mr. Daviston, Mr. Roach, Ms. Ware, and Mr. Watson. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

FEST001222: Mr. Daviston moved, Mr. Roach seconded, and the Board made the decision to approve Steven Daniel Beals as Funeral Director in Full & Continuous Charge of Horis A. Ward-Tara Chapel located in Jonesboro, GA. Mr. Hamby was not in the room during discussion or vote.

FEST001114: Mr. Daviston moved, Mr. Roach seconded, and the Board made the decision to approve Mark Thomas Ritter as Funeral Director in Full & Continuous Charge of Lowndes & McLane Funeral Home located in Tucker, GA. Mr. Hamby was not in the room during discussion or vote.

Clark Funeral Home located in Cairo, GA was unable to attend the meeting.

CREM000050: Mr. Hamby moved, Ms. Roach seconded, and the Board made the decision to approve Allen Lloyd Tatman as Funeral Director in Full & Continuous Charge of Mid-Georgia Crematory located in Warner Robins, GA.

FEST001674: Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve Melvin Thomas Gordon as Funeral Director in Full & Continuous Charge of Vincent R. Drummer Funeral Home, Inc. located in Vidalia, GA.

FEST001628: Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve Quentin Barrett as Funeral Director in Full & Continuous Charge of Gregory B. Levett & Sons located in Lawrenceville, GA.

FEST000134: Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve Nicholas E. Fluker, Jr. as Funeral Director in Full & Continuous Charge of Fluker Funeral Home located in Waycross, GA.

Paul Harper was unable to attend the meeting.

FEST000925: Ms. Ware moved, Mr. Daviston seconded, and the Board made the decision to approve Lloyd Thomas as Funeral Director in Full & Continuous Charge of Moore Funeral Home located in Harlem, GA.

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FEST001693: Mr. Roach moved, Ms. Ware seconded, and the Board made the decision to approve the change of location application submitted by Adams Funeral Services located in Savannah, GA. The new location will be 510 Stephenson Ave., Savannah, GA.

FEST000112: Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve Alexander Ingram as Funeral Director in Full & Continuous Charge of Dawson's Mortuary located in Warrenton, GA.

**Applications:**

Mr. Daviston moved, Ms. Ware seconded, and the Board voted to ratify the licenses issued since the March 11, 2008 meeting for funeral directors, embalmers, and apprentices. Applications issued and ratified by the Board were:

License Number	Name	License Type
EMB004561	Levett, Thaddeus Lanier	Embalmer
EMB004563	Massiah, Karon Denise	Embalmer
EMB004564	Reynolds, Shameka Sharell	Embalmer
EMB004565	Gatlin, James Kutron	Embalmer
EMB004566	Phillips, Patches Shane	Embalmer
EMB004567	Purvis, Timothy Carlisle	Embalmer
EMB004568	Jennings, Ryan Andrew	Embalmer
EMB004569	Robinson, Lonnie Alexander	Embalmer
EMB004570	McAfee, Jason Charles	Embalmer
EMB004571	Parker-Jefferson, Peggy Cheri	Embalmer
EMB004572	Bleckley, Phyllis Marie	Embalmer
EMB004574	Martinez, Jannelly Antuaned	Embalmer
FD004971	Levett, Thaddeus Lanier	Funeral Director
FD004972	Massiah, Karon Denise	Funeral Director
FD004974	Reynolds, Shameka Sharell	Funeral Director
FD004975	Gatlin, James Kutron	Funeral Director
FD004976	Phillips, Patches Shane	Funeral Director
FD004977	Purvis, Timothy Carlisle	Funeral Director
FD004978	Jennings, Ryan Andrew	Funeral Director
FD004979	Robinson, Lonnie Alexander	Funeral Director
FD004980	McAfee, Jason Charles	Funeral Director
FD004981	Parker-Jefferson, Peggy Cheri	Funeral Director
FD004982	Bleckley, Phyllis Marie	Funeral Director
FD004984	Martinez, Jannelly Antuaned	Funeral Director
FSA004859	Gaulden, William C, Jr.	Funeral Service Apprentice
FSA004860	Winkle, Stephanie Marie	Funeral Service Apprentice
FSA004861	Cash, Carmen Louise	Funeral Service Apprentice
FSA004862	Brock, Jody Ellis	Funeral Service Apprentice
FSA004863	Fountain, Patricia A.	Funeral Service Apprentice
FSA004864	Jacobs, Kenny Walter	Funeral Service Apprentice

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FSA004865	Wilbanks, Frank M	Funeral Service Apprentice
FSA004866	Smollar, Richard Lee	Funeral Service Apprentice
FSA004867	Gilstrap, William Herbert, III	Funeral Service Apprentice
FSA004868	Blanchard, Charles Anthony	Funeral Service Apprentice
FSA004869	Etheridge, Franklin Eugene	Funeral Service Apprentice
FSA004870	Simonton, Eric Todd	Funeral Service Apprentice
FSA004871	Smith, Clint Eugene	Funeral Service Apprentice
FSA004872	Spires, Willie Frank, II	Funeral Service Apprentice
FSA004873	Struempf, Deborah E	Funeral Service Apprentice
FSA004874	Shields, Terrica Andria	Funeral Service Apprentice
FSA004875	Bowman, Jerry W	Funeral Service Apprentice
FSA004876	Reason, Robert Wayne	Funeral Service Apprentice
FSA004877	Roberts, Alexander Emanuel	Funeral Service Apprentice
FSA004878	Farmer, John Bryon	Funeral Service Apprentice
FSA004879	Perry, Jonathan Bernard	Funeral Service Apprentice
FSA004880	Perry, Clinton, Jr	Funeral Service Apprentice
FSA004881	Merck, Marion Goss	Funeral Service Apprentice
FSA004882	Dudley, Kimberly Renee	Funeral Service Apprentice
FSA004883	Bowen, Charles Larry	Funeral Service Apprentice
FSA004884	Cox, Jason Curtis	Funeral Service Apprentice
FSA004885	Currier, Lisa Elaine	Funeral Service Apprentice
FSA004886	House, Raymond Doyle	Funeral Service Apprentice
FSA004887	Thompson, Hurley Danielle	Funeral Service Apprentice
FSA004888	Richey, Donnie Anthony	Funeral Service Apprentice

Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve the applications submitted by the following:

Clayton, Brian  
Felker, Brian  
Hunter, Timothy  
Kilpatrick, Randall  
Maynard, David  
Naugle, Paul  
Pearce, Donnie  
Waters, James  
Weatherspoon, Kerey  
Jacobs, Garrett

Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve the application submitted by DR and WS pending receipt of certificate of completion of continuing education.

**Complaints:**

**FUN080045:** Mr. Hamby moved, Mr. Daviston seconded, and the Board voted to close the case with a letter of concern.

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**FUN080087:** Mr. Hamby moved, Ms. Ware seconded, and the Board voted to table until next meeting.

**FUN080088:** Mr. Hamby moved, Mr. Daviston seconded, and the Board voted to close the case.

**FUN080101 & FUN080107:** Mr. Hamby moved, Ms. Ware seconded, and the Board voted to refer the cases to inspections.

**Board Orders:**

The Board approved the following orders to accept fine monies for inspection violations and settling cases:

- Frank & Solomon Nixon Funeral Home, Tifton: Inspection citation fine of \$300.00 for two violations. The funeral establishment was cited \$200.00 for failure to provide sanitary floors and walls and \$100.00 for failure to provide ID of deceased body.
- Progressive Funeral Home Inc., Columbus: Inspection citation fine of \$100.00 for failure to provide ID of deceased body.
- Duane A Jackson Mortuary, Inc., Carrollton: Inspection citation fine of \$300.00 for failure to provide eight adult caskets in display room. The inventory was deficient by three caskets.
- Charles E Huffs International Funeral, Columbus: Inspection citation fine of \$150.00 for two violations. The funeral establishment was cited \$50.00 for failure to have a nonporous sanitary sink cover and \$100.00 for failure to provide eight adult caskets in display room. The inventory was deficient by one casket.
- Rooks Funeral Home, Fort Valley: Inspection citation fine of \$50.00 for failure to have a nonporous sanitary sink cover.

The Board also accepted a Consent Order for Licensure for the following:  
Bobby L. Berry, II, Albany: The Consent Order places the applicant's license on probation for a period of 4 years for having multiple arrests and three misdemeanor convictions.

**Continuing Education:**

Mr. Daviston moved, Ms. Ware seconded, and the Board voted as follows on the continuing education courses presented:

Program Provider/Sponsor	Course Title	Hours	Board Vote
Thanos Institute	OSHA Compliance and Federal Trade Commission Rules	10	Approved

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	Management Skills for Funeral Directors	10	Approved
	A Student Dies, A School Mourns...Are you prepared?	10	Approved
	Embalming	10	Approved
	Ethics in Funeral Service	10	Approved
	Forensic Pathology for Funeral Directors	10	Approved
	Funeral Customs Past and Present	10	Approved
	Bereavement and the Funeral Director	10	Approved
	Unexpected, Traumatic Death and the Funeral Director	10	Approved
	Restorative Art & Cosmetology	10	Approved
National Funeral Directors & Morticians Association, Inc.	House of Representatives/Book Review	1	Approved
	House of Representatives Meeting/Stress Management	1	Approved
	House of Representatives Meeting/Making Funeral Arrangements	1.5	Approved
	House of Representatives Meeting/Embalming	1.5	Approved
	House of Representatives Meeting/Pandemic Influenza	1.5	Approved
	Presidential Roundtable	2	Approved
National Funeral Directors Association	The Latest Pandemic Disaster Information	1	Approved
	Preventing OSHA Violations in your Funeral Home	2	Approved

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Stericycle	Confined Space Awareness	1	Approved
	Respiratory Protection Awareness	1	Approved
	Tuberculosis Regulatory Awareness	1	Approved
	Hazard Communication	1	Approved
	Formaldehyde Awareness	1	Approved
	Lock Out/Tag Out Awareness	1	Approved
	Funeral Industry OSHA/Bloodborne Pathogens	3	Approved
All Star Professional Training, Inc.	Module 1-Chemistry Topics	1	table
	Module 2-Embalming Topics	1	table
	Module 3-Thanatology	1	table
	Module 4-Alternative Funeral Services	1	table
	Module 5-Ecological Funerals	1	table
	Module 6-Funeral Customs	1	table
	Module 7-Business Ethics	1	table
	Module 8-General Ethics	1	table
	Module 9-Clinical Depression	1	table
	Module 10-Cremation	1	table
Batesville Casket Company, Inc.	Manufacturing and Assembly Plant Tours along with Product Knowledge	2	Approved

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	Creating Value for Families through Meaningful Experiences	3	Approved
	Meeting the Needs of the Value Driven Cremation Consumer	2	Approved
	Using E-Business to Create a meaningful funeral experience	2	Approved
	The Professional Arranger Development Program	10	Approved

**Other Business:**

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to approve the following for a 90-day grace period:

1<sup>st</sup> 90-day grace period:

FEST001302: Carter Funeral Chapel located in Glenville, GA.

Ms. Ware moved, Mr. Daviston seconded, and the Board made the decision to approve the following renewals:

David Allen Wood                      FD004109

Richey Shawn Chapman              FD003539

Ms. Ware moved, Mr. Daviston seconded, and the Board made the decision to approve-pending results of GCIC report the following renewals:

R L S

L D R

Mr. Daviston moved, Mr. Hamby seconded, and Board made the decision to table the decision on the renewal of CEW.

Mr. Hamby moved, Ms. Ware seconded, and Board made the decision to deny the open records request submitted by Lawton C. Heard, Jr. Esq.

Board reviewed the following:

Letter submitted by Metro Embalming & Removal Service, Inc. in reference to a fire at the facility.

Letter submitted by A. S. Hilliard in reference to requesting permission to inventory unclaimed remains for an organization known as the “Missing In America Program”. The Board requested that Mr. Watson or Steve Lindsey respond by letter.

Letter submitted by Richard M. Johnson and Valerie J. Wages with Tom M. Wages Funeral Service, LLC requesting guidance to establish a satellite facility for the “North Georgia Crematory” to serve families.



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Mr. Daviston moved, Ms. Ware seconded, and the Board made the decision to advise that this was not permissible under Georgia Law 43-18-1 and 43-18-72.

Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to approve the request submitted by Craig Fluke from the PLB Exam Section to grant 5 hours of CE credit to the list of people who participated in an exam workshop.

FD004538	Barnes, Anthony Wayne	FD004211	Portwood, Michael Stewart
FD004540	Brown, Venessa Ree Gunby	FD004589	Richert, Whitney J
FD004391	Bruton, Kevin E.	FD004079	Robertson, Marvin Randolph
FD003958	Durham, Howard	FD004226	Saucer, Elois Wyche
FD004039	Eldridge, John Ray	FD004307	Small, Densie E.
FD004643	Harville, Darlene	FD004347	Towns, David D., II
FD004487	Lemon, Dana Lynn	FD004614	Vinson, Gary Thomas, Jr.
FD004598	Lifsey, John Russell	FD003928	Waters, James Lonnie
FD004274	Lovein Jr, Robert Short	FD004114	Watkins, Randall J.
FD004269	Maines, Tread Lambert	FD003920	White, Phyllis Diane
FD004591	Marek, Kristy Joelene	FD004585	Williams, Spencer N.
FD004210	Murray, Shirley Mae		

Mr. Hamby moved, Mr. Roach seconded, and the Board voted to accept the following policy:

**Voluntary Cease & Desist Orders**  
**Effective Upon Docketing**

It is the policy of the Georgia State Board of Funeral Service to accept all Voluntary Cease and Desist Orders upon receipt in the Board office and authorize the president /chairperson or his or her designee to execute the Order and to authorize the Orders to be docketed and served. It is the intent of the Board that the Orders will be in effect upon docketing. The Georgia State Board of Funeral Service will ratify the docketed Cease and Desist Orders at its next meeting after the date of docketing and include a list of the approved orders in the board minutes.

The Board held the yearly election of officers. The Board voted to nominate and elect the following:

- David Roach as President
- Linda Ware as Vice-President
- Thelon Hamby as the Cognizant member

There being no further business, the meeting adjourned at 4:25 p.m.

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**Minutes were approved at the May 13, 2008 meeting**